



**CONSULATE GENERAL OF THE
UNITED STATES OF AMERICA
HONG KONG AND MACAU
26 Garden Road
Central, Hong Kong**

CIVIL DOCUMENTS AND POLICE CERTIFICATES FROM THE PEOPLE'S REPUBLIC OF CHINA

Civil Documents

All Chinese documentation to be used abroad is processed through the notary offices and issued in the form of Notarial Certificates. Notarial offices are located in all major Chinese cities and in rural county seats. Individuals residing outside of China may obtain Notarial Certificates from the notarial office with jurisdiction over the county of previous residence. Chinese relatives or friends may request issuance of certificates on behalf of someone now living abroad although should have specific written authorization from the interested party before they request certificates.

Notarial Certificates are available for the following life events:

- Birth
- Marriage
- Divorce
- Death

It is important to note that notarial certificates are considered secondary evidence of a live event. Applicants must provide also any available primary documentation (e.g. original birth or marriage certificates). The absence of original, primary evidence can delayed the processing of your visa application considerably.

For more information on Notarial Certificates, please see the State Department's website <https://travel.state.gov/content/travel/en/us-visas/Visa-Reciprocity-and-Civil-Documents-by-Country/China.html>

Police certificates

Applicants should apply for a certificate of no criminal record at the local Public Security Bureau (PSB) (or certain types of employers such as state owned enterprises), then make application to the notary office for a certificate based on the PSB document. Persons without a criminal record will be able to obtain a certificate to that effect. Certificates for individuals with one or more criminal convictions will list all convictions for which records still exist.

Court Records

Normally, when someone is tried by a people's court or by an organ of the executive branch of government, some record remains of the case even for a political crime. The applicant must request court records in all instances. Most court records will also indicate the original sentence, the actual sentence served and any reduction or commutation of the original sentence. Court records are generally not available for the period prior to 1949.

Military Records

Military records from the PRC are generally not available.

To inquire about the status of your visa application with the U.S. Consulate General, please use the visa inquiry form: <https://hk.usconsulate.gov/visas/visa-inquiry-form>